

**Aquinas Institute Report of Late Arrival**  
**(return to main office)**

**Student** \_\_\_\_\_ **ID#** \_\_\_\_\_ **Date** \_\_\_\_\_  
Last Name First Name

**Parent/Guardian Name** \_\_\_\_\_ **Phone #** \_\_\_\_\_ **or** \_\_\_\_\_

**Excused Reason for Late Arrival** (circle below)

Court/Police Dental Doctor Funeral Illness Injury Power Outage

Religious Observance Severe Weather Surgery Other (Please explain below)

**Unexcused Reason for Late Arrival** (circle below)

College Related Family Reasons Personal Reasons Traffic/Traveling Other (Please explain)

**Additional Comments:** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_

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