

SENIOR CHECK LIST

It's time to start preparing for graduation and college applications. The Counseling Center will help you prepare in the following ways:

SENIOR PROFILE

If you haven't already filled out a Senior Profile, please do so. Your counselor and teachers reference this while writing your college recommendations.

CHOOSE THE COLLEGES YOU WANT TO APPLY TO

The Counseling Center has various college catalogs and access to the internet for college and scholarship searches.

BEGIN THE APPLICATION PROCESS

There are several steps involved when applying to colleges.

We have SUNY and some private college applications. For those applications that you can't find here in the Counseling Center, contact the college of your choice and they will mail you an application (most college applications are also available on the college website). SAT and ACT registration forms are also available in the Counseling Center.

SCHOLARSHIPS

The Counseling Center receives information on various scholarships. It is available in a Scholarship binder in our office. The Counseling Center also has a list of helpful websites for your scholarship search. It is important that you ask each college of your choice what scholarships they have available.

FINANCIAL AID

The FAFSA form can be picked up in the Counseling Center in late November/early December or can be accessed on-line at www.fafsa.ed.gov

FINANCIAL AID PROFILE FORM

Certain colleges require you to fill out a Profile Form. You can find this form in our office.

CHECK LIST

- _____ Senior Profile: filled out and returned to Mrs. Karen Sadler in the Counseling Center.
- _____ Ask teachers for letters of recommendation- PLENTY OF NOTICE TO THOSE YOU ASK (at least 2 weeks).
- _____ Have you taken the ACT and/or SAT? IF NOT, PLEASE DO SO A.S.A.P.
- _____ Check the deadline on each college application – make sure you turn it in to Mrs. Karen Sadler at least 2 weeks prior to the deadline.
- _____ Most colleges prefer that you apply online. **If you do so**, please print out any forms that your counselor and/or teachers need to fill out. You must set up an appointment with Mrs. Sadler to submit your counselor form and request your transcript(s).
- _____ A \$3 fee applies to every official transcript that you request beyond your 1st (The 1st is FREE!!!). Your transcripts **MUST** be mailed by Aquinas for them to be official.
- _____ If you have any college application that you would like mailed before Thanksgiving break, you must set up an appointment to meet with Mrs. Sadler by **November 2**. If you have an application with a deadline on or before January 12 or would like your application mailed by Christmas break,

you must set up an appointment with Mrs. Sadler by **December 3**. This will allow the Counseling Center the processing time that is required to prepare the application.

_____ Have a check, money order or fee waiver enclosed with your college application.

_____ If you are applying for financial aid, fill out the **FAFSA** form.

_____ Mail FAFSA form **after January 1, 2008**-this is a Federal Law.

*** ACT & SAT scores will automatically be sent as part of your transcript unless you request that we not send them.

*** AP scores are not on your transcript. If you didn't indicate which college(s) you want the scores to be forwarded to at the time of the test, you must contact College Board at 1-888-225-5427 to forward the scores to your requested college(s).

*** If your have taken dual credit courses you must contact MCC to forward a transcript from MCC to your requested college(s).